



Hall Green School An Academy

October 2017

Dear Parent/Carer

Duke of Edinburgh Award – Bronze – Final Payment Schedule

Following on from my previous letter of July 2017, I would like to confirm payment details so that you can secure your child's place on the Bronze Duke of Edinburgh scheme this year.

The total cost per pupil will be **£180.50**. As you have already paid a deposit of **£25.00** the balance outstanding is **£155.50**. Any monies paid are **non-refundable** unless the award does not run due to lack of numbers.

This balance can now be paid, via ParentPay, in full or by 4 smaller instalments detailed below:

- Payment 1 - £40.00 due by Sunday 29 October 2017
- Payment 2 - £40.00 due by Sunday 26 November 2017
- Payment 3 - £40.00 due by Sunday 31 December 2017
- Payment 4 - £35.50 due by Sunday 28 January 2018

It is essential that all payment deadlines are adhered to; any students that have not paid by this date will not be permitted to participate in this trip. Deadlines are set to ensure the school can make payments to the organising company in advance of the trip taking place. Payment also signifies parental permission for the pupil to attend the trip. If your child is eligible for the Pupil Premium we may be able to help meet part of the cost of this trip. If financial help is required, please contact Mr Hosfield via the usual school number.

Please note: During trips and visits members of the public often comment on the good behaviour of our pupils and how much of an ambassador they are to the school. However, if your child fails to meet the school's Expectations for Learning, displays unacceptable behaviour in or out of school or shows a poor attitude towards staff, the privilege of attending may be revoked at any time at the Head teacher's discretion. No refund of any monies paid will be made.

Further funding can be accessed by visiting: bhamdoeawardassoc.webs.com, where you may make an application for support. If successful we will receive a cheque for up to £60 to support your child's place.

If you have any further queries I can be contacted at school.

Yours sincerely

Miss T Smith
D of E Manager

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