



Enquiries about Results – Candidate Consent Form

- A) Request for Original Script
- B) Request for review of marking
- C) Request for review of marking with photocopied script

Review of marking information for candidates – IMPORTANT FOR B AND C

When an enquiry is made about the result of one of your examinations after your subject grade has been issued there are three possible outcomes:

Your original mark is lowered – so your final grade may be lower than the original grade you received.

Your original mark is confirmed as correct and there is no change to your grade

Your original mark is raised, so your final grade may be higher than the original grade you received. (If your grade is raised then you will not be charged)

Please note that in order to proceed with the enquiry about results, you must fully complete and sign the form below and provide the correct payment by **no later than Tuesday 18th September 2018**. This tells the Head of Hall Green School that you have understood what the outcome might be and that you give your consent to the enquiry about results being made.

Centre Number: 20103

Centre Name: Hall Green School

Candidate Name: _____ **Candidate Number:** _____

Contact Number (in case of a query): _____

Details of Exam/Script(s) (awarding body, qualification level, subject title, paper/unit):

Please tick which service is required (only one is permitted):

- | | |
|---|--------------------------|
| Request for Original Script | <input type="checkbox"/> |
| Priority Access to Script to support Review of Marking (Pearson ONLY) | <input type="checkbox"/> |
| Request for review of marking | <input type="checkbox"/> |
| Request for review of marking with photocopied script (additional charge) | <input type="checkbox"/> |

Candidate Signature **Date:**

Office Use Only

This is to confirm the school has received your consent form and full payment. Please accept this as receipt of your request. Your request will now be processed

Signed (Exams Officer) Date:



Enquiry about Results Charging Structure

Exam Board	Clerical Check (EAR Service 1)	Review of Marking (EAR Service 2)	Access to Scripts (ATS)
AQA	£8.05 £22.40*	£37.55 £52.00*	£11.30 £14.35 (reviewed script)
Pearson (Edexcel)	£11.30	£40.50	Free £12.50 (reviewed script)
OCR	£17.50 £29.60*	£48.50 £60.65*	£12.15**

*with photocopy of reviewed script

** Access to photocopied script without review (if you would like to view your script before deciding to go for a review, the deadline is 29th August 2019)

Please note that the charges are per unit/module.

Clerical Check

This is a re-check of all clerical procedures leading to the issue of a result. This service includes the following checks:

- that all parts of the script have been marked
- the totalling of all marks
- the recording of all marks

Review of marking

This is a post-results review of the original marking to ensure that the agreed mark scheme has been applied correctly. **Please note this is not a re-mark of the script.**

Access to Scripts

This service is to request the original (or photocopied) script to be returned. This service is available to individual candidates or centre staff (subject to candidate permission). **Please note – if you have requested access to your script, in order to inform your decision of requesting a review of marking, you must do so no later than 29th August (18th September for Edexcel).** After this date, you cannot request for a review of marking.