



# EQUAL OPPORTUNITIES MONITORING FORM

In accordance with our policy on equal opportunities in employment, Hall Green School will provide equal opportunities to any employee or job applicant and will not discriminate either directly or indirectly because of race, sex, sexual orientation, gender reassignment, religion or belief, marital or civil partnership status, age, disability or pregnancy and maternity.

In order to assess how successful this policy is we have set up a system of monitoring all job applications. We also monitor equality data in relation to our employees.

The completion of this form and questionnaire is entirely voluntary. However, it will assist the School in carrying out this monitoring. We would therefore be grateful if you would complete the questions on this form.

We have asked for your name to enable us to monitor applications at shortlisting and appointment stage. If you are appointed to a role in the School we will retain this information, again for monitoring purposes.

Thank you for your assistance. Please complete all sections as requested.

Name: .....

Job Title: .....

## 1. Ethnicity

How would you describe yourself? Choose one section from A to E, and then tick the appropriate box.

### A Asian or Asian British

Bangladeshi  Indian  Pakistani

Any other Asian background, please write below:

.....

### B Black/African/Caribbean or Black British

African  Caribbean

Any other Black background, please write below:

.....

### C Mixed/Multiple Ethnic Groups

White and Asian  White and Black African  White and Black Caribbean

Any other Mixed background, please write below:

.....

### D Chinese and other Ethnic groups

Chinese  Arab

Any other Ethnic group, please write below:

.....

E White

British/English/Northern Irish/Scottish/Welsh  Gypsy or Irish Traveller  Irish

Any other White background, please write below:

.....

F Other

Prefer not to say

**2. Disability**

To make positive changes, Hall Green School wants to address the different barriers faced by disabled people.

What do we mean when we say disability?

- Do you have a physical or mental impairment?
- Is it long term?
- Does this make it difficult for you to do the things that most people do on a fairly regular and frequent basis?

Do you consider yourself to have a disability or a long-term health condition?

Yes  No

What is the effect or impact of your disability or health condition?

.....  
.....

Prefer not to say

If you would like to discuss your response, or are unsure of the types of reasonable adjustment that might be possible, please contact the Headteacher who is able to help and support you.

**3. Gender**

Which of the following best describes your gender?

Male  Female  Prefer not to say

Own term, please write below:

.....

**4. Gender identity**

Do you identify as transgender/transsexual?

Yes  No  Prefer not to say

Own term, please write below:

.....

**5. Sexual orientation**

Monitoring sexual orientation in our staff and in our recruits is a significant step towards acknowledging gay, lesbian and bi sexual staff within Hall Green School.

We seek to become an exemplar employer and make sure our processes and practices are fair to all staff. However, we recognise you may not wish to provide this information.

Which of the following best describes your sexual orientation?

Bi/bisexual	<input type="checkbox"/>	Gay/Lesbian	<input type="checkbox"/>	Heterosexual/Straight	<input type="checkbox"/>
Other	<input type="checkbox"/>	Prefer not to say	<input type="checkbox"/>		<input type="checkbox"/>

**6. Age monitoring**

What is your Date of Birth?

.....

**7. Religion and belief**

Below is a list of religions that are the most commonly found in Britain. They are listed in alphabetical order.

Please tick the box that best describes you:

Buddhist	<input type="checkbox"/>	Christian*	<input type="checkbox"/>	Hindu	<input type="checkbox"/>
Jewish	<input type="checkbox"/>	Muslim	<input type="checkbox"/>	Sikh	<input type="checkbox"/>
No Religion	<input type="checkbox"/>	Prefer not to say	<input type="checkbox"/>		

Other Religion or Belief, please write below:

.....

\* including Church of England, Catholic, Protestant and all other Christian denominations

**8. Legal marital or same sex status?**

Single	<input type="checkbox"/>	Married	<input type="checkbox"/>	Married, same-sex partner	<input type="checkbox"/>
Civil partnership	<input type="checkbox"/>	Prefer not to say	<input type="checkbox"/>		

Other, please write below:

.....

I hereby give my consent to Hall Green School processing the special categories of data supplied in this form for the purposes of monitoring data and diversity statistics, recruitment and selection and as set out in the Workforce Privacy Notice.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_