



Hall Green School An Academy

October 2020

Dear Parents/Carers,

Leavers 2021 Yearbook

As you may be aware, a Leavers' Yearbook is available for our students to purchase through the school. This will be part of a lasting memory of their time here at Hall Green School and will be a reminder of their achievements and contributions to the school. Unfortunately, due to the current Covid-19 situation we are unable at present to confirm if the Leavers Prom or Leavers Day will take place so please be aware that this (and a Leavers Hoodie, details in a separate letter) may be your only opportunity to purchase a lasting memory of your son/daughter's time at Hall Green School.

The Yearbook will have the first initial and surname of all the students in the year therefore making us GDPR compliant.

PLEASE NOTE: As you have previously already given photographic consent for your son/daughter we will automatically include his/her school photo in the Leavers Yearbook.

The full price is:

- **Leavers Yearbook: £24.40 non-refundable** (deadline for **full payment is Thursday 25 February 2021**)
A minimum order of 50 is required, if this is not met any monies paid will be refunded.

Payment must be made online via ParentPay. In exceptional circumstances, ie if you do not have access to the internet, a barcode can be issued from the School Office for you to pay via PayPoint at a shop convenient to you. **It is essential that all payment deadlines are adhered to; any students that have not paid by this date will not be able to purchase this item.** Deadlines are set to ensure the school can make payments to the company who make this item for us.

Pupil Premium ensures the school has a limited budget that can support families who require help meeting the cost of resources. Please visit the school website to learn more about the Pupil Premium.

If you have any queries, please do not hesitate to contact me via the School Office.

Yours sincerely

Miss T Smith
Head of Lorien House.

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