

November 2022

Dear Parent/Carer,

Re: Year 7 Settling in Meetings - Monday 28 November 2022 from 4.00pm till 5.00pm

We would like to invite you to the Year 7 Settling in Evening on Monday 28 November. This is an opportunity to meet your child's form tutor and discuss how your child has settled during the first few weeks of their secondary school life.

The school operates an online booking system. The booking system will be available from 8:00a.m. on Friday 18 November for you to book your appointments.

To book appointments with your child's form tutor you will need to go to the school website - <u>www.hallgreen.bham.sch.uk</u> - click on the Parents tab and then on Parents' Evening Booking. You will then be asked to enter the following details:

 \cdot The parent's/carer's title, first name and surname

 \cdot The pupil's first name, surname and date of birth

Please contact the school if you require any assistance with this booking system. We look forward to welcoming you on Monday 28 November.

Yours sincerely

Mr J Rodriguez Assistant Headteacher – Pastoral Care

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