

16 December 2022

## Dear parents

I am writing to thank you for your support in improving our pupils' attendance this term. Currently the attendance of Hall Green School pupils is above the national average for secondary schools, which is very pleasing, as every extra day in school helps our pupils to achieve greater success at GCSE as well as other areas of life.

I would like to inform you of one change to our systems. Currently, a text message is sent out mid-morning if your child is marked absent and we have not received a message explaining their absence. One of the reasons for sending this message is to alert parents in case they believe their child is in school but for some reason they have not arrived. We will now send out the text from the school before we check all of the incoming messages so that the text can be sent out earlier. This means that you will receive a text message even if you have provided a reason for absence.

The new message will read, "X has not registered at school. Please reply by text or call school to explain absence if you haven't already."

If you are phoning in a reason for absence, the number for the pupil absence line is **0121 325 6904**. It should always be possible to leave a voicemail at this number.

I would like to thank you in advance for your support in this matter and extend our best wishes to you and your family over the Christmas and New Year season.

Yours sincerely

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Mr A Simson (Deputy Head Teacher)

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