Hall Green School
An Academy

12th July 2023

Dear Parents or Carers,

I am writing to remind you about "Class Charts", a software application which records your child's homework, penalties and praises, attendance at lessons and also punctuality. All pupils have an account which can be used on a computer or through a smartphone app. We also issue parents with their own login, which gives them access to the same information in order that they can stay closely involved in their child's education.

We are writing to inform you that from September, we will be sending home important information using Class Charts notifications. This will include notification that your child is staying for an after-school activity or if they have to stay for detention. **This will replace the use of text messages.**

It is therefore really important that all parents have created an account and are actively using it. If no parent account has been made for your child, we will be sending you a separate letter which includes the code and instructions for making an account.

The website and app are fairly simple to use. However, should you have difficulties logging on or if you would like some help with using the software, please contact me or your child's form tutor.

Yours sincerely,

A. Simson (Deputy Head Teacher)