



## Hall Green School An Academy

19 May 2025

Dear Parent/Carer,

Following the recent announcement of the sad passing of Ms Wright, I am writing to confirm arrangements for the day of the funeral. In order to enable staff to pay their respects we have taken the decision to close the school early on **Friday 6 June** to pupils with the exception of those Year 11's that will be sitting their Geography exam.

An extended breaktime (10.35 – 11.05 am) will run on the day for all pupils to enable them to get food, particularly those that are entitled to free school meals.

### **Friday 6 June arrangements Years 7-10**

Pupils will be **dismissed at 12.00 pm** from Period 3.

### **Friday 6 June arrangements Year 11**

P1 & 2: All pupils must attend school for the morning English exam.

P3: All pupils will attend science revision sessions and will then be **dismissed at 12.00 pm**, with the exception of pupils taking Geography that afternoon.

Pupils entered for the Geography exam must remain on site and attend the Geography revision session P4. A free lunch will be provided for these pupils at lunchtime.

### **Arrangements for Year 11 after half term**

After half term, pupils should attend all exams and revision sessions as timetabled.

### **Memory book**

A number of families have sent in tributes and kind words about Ms Wright and I would like to take this opportunity to thank those that have done so. The 35 years of service that Ms Wright provided to the Hall Green School community (and 50 years to education overall!) is something to be celebrated. These comments will be collated for a memory book we are putting together. If you wish to leave a comment for the memory book, please email the school office with what you would like included.

Pupils will also be invited to write their memories of Ms Wright for inclusion in the book as a mark of respect and to celebrate everything she gave to the school.

### **Flowers**

The family have requested no flowers at the funeral but instead have set up a charity donation link to raise money for the British Heart Foundation. This charity meant a lot to Ms Wright. [Click here to donate.](#)

If you would prefer instead, or in addition, to send something physical, I suggest a plant would be well received and placed in the quad area as a permanent memorial.

I do apologise for the inconvenience of the early closure on Friday 6 June but I am sure you understand the importance of staff being able to pay their respects to a much loved and respected colleague.

### End of term arrangements

Please note Years 7 to 10 break up on **Friday 23 May** at the usual dismissal time on Fridays of **2.45 pm**. Year 11 will be dismissed after their English exam and some celebrations, at roughly 12.30 pm. Pupils return to school at 8.40 am on Monday 2 June.

### Eid al-Adha

It is looking most likely that Eid al-Adha will fall on Saturday 7 June but if it does fall on a school day, please ensure you confirm if your child is off school for religious observance. Pupils may take one day for this reason if the official date falls on a school day. **It is really important to note that Year 11 must attend exams even if Eid does fall on a school day;** there will be no consideration by the exam board for religious observance, unfortunately, as they are external, national exams.

Please note that pupils will not be allowed into the exam hall if they have mehndi visible. This is an exam board regulation.

In advance, I would like to wish all those celebrating, Eid Mubarak!

Yours faithfully,



Miss K Slater  
Headteacher

Hall Green School is part of West Midlands Academy Trust, a charitable company limited by guarantee, registered in England & Wales (Number 15869744). Registered Office: c/o Kings Norton Girls' School, Selly Oak Road, Bournville, Birmingham, B30 1HW.

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