



Hall Green School An Academy

1st June 2026

Dear Parent / Carer,

At the start of the Spring Term this academic year, in January, I wrote to all parents and carers to explain that we had reviewed our punctuality protocols and that we were implementing new systems with new sanctions that aimed to improve particularly our punctuality to school. **I am pleased to inform you that since the new systems had been in place, we have reduced lates to school by a 30%.** Many thanks for your support on ensuring our pupils value punctuality: good punctuality is linked to good attendance, which also leads to better exam outcomes.

We have also recently reviewed our sanctions linked to classroom disruption. As you are aware, our current sanctions ladder (in our Positive Behaviour Management Policy) explains that if a pupil is removed from a lesson (sanctioned with a Level 3), this will imply a 20-minute detention on the same day. Even though a small number of pupils are sanctioned with a level 3, we also feel that we need to raise standards here and **we will now be sanctioning any removals from a lesson with a 60-minute detention on the same day.** We feel that increasing this sanction will give pupils a greater opportunity to reflect on the impact that disrupting a lesson has on their own learning but also on the learning of other pupils. We are aiming to reduce removals from lessons to make them very infrequent.

Another updates and some reminders:

Our reflection room - update

Even though rare, we might ask a pupil to spend time in our reflection room if we feel that they need to increase self-awareness of their behaviours and impact on others. If a pupil is sanctioned with a day in the reflection room, the pupil will also complete a 60-minute after school detention when we will review all the work they have completed in the reflection room and evaluate whether they are ready to return to lessons the next day.

CARE CARDS – update

At the start of each half-term all pupils are issued with a CARE (Compassion, Ambition, Responsibility, Excellence) Card which they must carry at all times. Staff can issue a strike on the card by initialling it if they observe poor behaviour outside of lessons or when the pupil does not follow our uniform policy. The CARE CARD has been updated as per picture on the right.

Hall Green School CARE Card				
Stage 1	Stage 2	Stage 3	Stage 4	
CARE conversation with Form Tutor	20 min after school detention with HOY	30 min after school detention with HOY	60 min after school detention with HOY	
Intervention sig:	Intervention sig:	Intervention sig:	Intervention sig:	

Hall Green School is part of West Midlands Academy Trust, a charitable company limited by guarantee, registered in England & Wales (Number 15869744). Registered Office: c/o Kings Norton Girls' School, Selly Oak Road, Bournville, Birmingham, B30 1HW.

Headteacher: Miss K Slater Tel: 0121 628 8787

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Mobile Phones - reminder

We understand that pupils may bring a mobile phone in for safety purposes to be able to communicate with parents and carers on their journey to and from school, but we must stress these are brought on site at the pupil's own risk. Once on site, either outdoors or indoors, the phone should be turned off and stored in the pupil's bag out of sight. Mobile phones must not be seen or heard at any time, anywhere on the school site and if they are, they will be confiscated. The school takes no responsibility for confiscated items.

Equipment - reminder

Pupils are also expected to be fully equipped every day. Equipment should include:

- A suitable school bag that will both carry and protect exercise books
- Pencil case - containing pens (one black and one green), a pencil, a ruler, a rubber, a sharpener, coloured pens/highlighters. Pupils can discuss with their teacher whether they need to purchase specialist equipment for their subject (e.g. calculators or protractors)
- Reading book.

Jewellery - reminder

The school recommends pupils do not wear any items of value (monetary or sentimental). If desired, pupils may wear:

- Watch (not a smart watch)
- 1 pair of small stud earrings (1 earring in each ear only)
- 1 small, unobtrusive ring.
- 1 small nose stud

No other body piercing may be worn. All jewellery must be removed for PE.

Any other jewellery which does not follow these rules will be confiscated and returned to pupils at the end of that half-term.

Persistent absenteeism – reminder

We aim for all pupils to at least have an attendance above 95%. If a pupil's attendance falls below 90%, the pupil is considered to be persistently absent. We know that low attendance has a significant impact on how well pupils achieve in school. We ask for your support during the last half-term to ensure your child attends all days and they attend all lessons. If there are any barriers to attendance, please do not hesitate to contact your child's head of year or the welfare office.

Class Charts - reminder

The best way you could monitor your child's attendance, punctuality and rewards and sanctions records is using **Class Charts**. Please ensure that you log to Class Charts regularly.

We are very grateful for all your support,

Yours sincerely



Mr Rodriguez

Deputy Headteacher – Pastoral Care

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